

Far Forest Countryside Show

8th and 9th August 2026

LIGHT BITES APPLICATION

Far Forest Society Charity No:205210



| | | | |
|--|---|--|------------------------------|
| Name | Business Name (<u>as registered with Local Authority re Food Standards Agency Inspection</u>) | | |
| Mobile | E-mail (Please PRINT) | | |
| Have you traded at Far Forest Countryside Show before? YES / NO If you have not traded here before images or links to images must accompany the application and returned to tradestands@farforestshow.co.uk | | | Office use only LB |
| How did you hear about the Far Forest Countryside Show? Please tick all that apply | | | |
| <input type="checkbox"/> Previous trader <input type="checkbox"/> Flyer <input type="checkbox"/> Word of mouth <input type="checkbox"/> Social Media <input type="checkbox"/> Far Forest Show website <input type="checkbox"/> Previous visitor of the show <input type="checkbox"/> Other advertising website <input type="checkbox"/> Other _____ | | | |

Description of **stand** and **food/drink for sale**

| Frontage x depth | 3m x 3m | 6m x 3m | 9m x 3m | Anything larger by mutual agreement |
|--|-------------------|--------------------|--------------------|-------------------------------------|
| Pitch fee PLUS 10% Commission payable Sunday 9th | £80 + comm | £120 + comm | £160 + comm | |
| OR Fixed Pitch Fee | £110 | £165 | £225 | |

| | | |
|--|---|---|
| Vehicle Registration Number Please let us know the registration of the vehicle you will be using during the show | | Disabled Parking Limited parking is available within the showground for registered disabled traders. Please include an image of your Blue Badge if you are requesting a Parking Permit |
| Wristbands | Your stand comes with 2 wristbands included which will be available on check in to the showground | |
| Please order additional wristbands | Adult @ £7 | Child (5-15) @£2 |

Electricity Up to 13A £60 Over 13A £80

Fee will be calculated by FFCS from the information provided below

It is vital that this information is accurate to ensure you get the power you need and that the whole system does not get overloaded and trip

| Exact equipment that will be plugged in | Socket required/ Plug used | |
|---|---|--|
| | 32A Commando Blue One outlet – max 7.5kw | |
| | 16A Caravan type Blue One outlet – max 3.75kw | |
| | 13A 3-pin domestic 2 outlets – max 4kw (total) | |

Trade stands risk assessment

Public safety is of paramount importance. You must complete these risk assessment questions.

Your application will be void if they are not completed

Trading activity (tick all that apply): Retail outlet Static display Demonstrations

Hazards associated with above activity (tick all that apply)

| | | | |
|------------------|------------------------------|------------------------|------------------------|
| Sources of flame | Hot surfaces/sources of heat | Dry combustables | Flammable liquids/ Gas |
| Use of sharps | Electrical equipment | Other (please specify) | |

a) I/We will bring a copy of my Food Standards Agency Inspection with me/us
Food Standards Inspection Grade _____
LA you are Registered with _____
 Please note this will be verified with the FSA before confirmation of booking, to speed this process
please ensure the name under which your LA registration is made is entered on this form

b) I/We enclose **a copy of my insurance certificate** and will bring the original with me/us
 Public liability insurance expiration date _____

c) I/We enclose a copy of my/our Risk Assessment

d) If cooking/heating food, there will be a fire extinguisher in my trade area

e) I/We have paid my £5 admin fee
 BACS Far Forest Society 20 46 06 20366544 Reference ShowCatering

f) I/We understand that successful applicants will be invoiced
(DO NOT SEND FULL PAYMENT WITH THE APPLICATION FORM)

g) I/We will pay my Stand Fee within 14 days of invoice date and, if applicable, the 10% commission on Sunday 9th August 2025

Far Forest Countryside Show 2026

Saturday 8th and Sunday 9th August **Terms and Conditions for traders**

Applications

- A non-refundable **admin fee of £5 is payable** on application by BACS
- If you have NOT traded with us before, **images of your stall and items for sale** must accompany the application. Any such applications without images will not be put forward for the selection process.
- Applications and queries should be sent to Hannah.tradestands@farforestshow.co.uk

Arrival on site and show timings

- Early set up is on Friday 7th August from 6pm to 9pm
- On show days the site is open from 6am.
- Once you have checked in and are issued with them you and any staff must wear your wristbands to come and go from the site, otherwise you will be charged for entry
- You **MUST** be set up, with your vehicle off site, by 9.30am.
- Show is open to the public from 10am to 5pm, with extended catering trading on the Saturday – time to be determined.

Insurance documents

- Exhibitors must have public liability insurance cover. We need to see a copy of your public liability insurance **with your application**.
- You must bring the original document with you to the show. We reserve the right to check insurance documentation.
- Exhibitors and Traders are solely responsible for the safe custody of their property. The Society, its officers and staff disclaim any responsibility and all liability in respect of loss (including damage, theft, fire, accident, etc). The Society strongly recommends that all Trade Exhibitors arrange adequate insurance to cover any loss

Vehicle Movement and Parking

- **Vehicle movement is PROHIBITED between 9.30am and 5pm.**
- There is a one-way road system in operation between 9am Friday to 6pm Sun
- Vehicles must be parked in the designated parking field.
- Only vehicles with pre-booked Disabled Access Parking Permits are entitled to park in designated spaces on site.

Payments

- Payment terms are 14 days from date of Invoice.
- Stand space payment is by BACS only.
- Commission is payable at the Show Office on Sunday 9th August before departure – cash or card payment

First Aid

- On show days we provide First Aid response from professional medics. They are situated in the Show Office or can be contacted by a Steward's radio.
- In an emergency please dial 999 and give the post code DY14 9DA while also informing the First Aid team

Environmental Issues

- **ALL RUBBISH MUST be REMOVED from the showground by Traders.**
- OPEN FLAME APPLIANCES are NOT PERMITTED IN THE MARQUEES.
- **GENERATORS ARE NOT PERMITTED**
- All food vendors **MUST** be registered with a local authority for Food Standards Inspection and must provide accurate details which will be verified before confirmation of booking

Pitch Details

- If you have requested Electricity you need to supply your own extension lead. (PAT tested)
- If Signage is to be displayed it must not cause obstruction to walkways or other traders' stands.
- Showground staff have the authority to remove any such obstruction and have the stand rearranged at the expense of the trader.
- SUB-LETTING is PROHIBITED
- It is the responsibility of Traders to comply with Health and Safety and Trading Standards legislation.

Please Note

- We accept no responsibility for conflict of interest between traders but will do our best to maximise space between similar stands.

Outdoor Trade

- You must provide tables and chairs and your own weather protection (including capacity to stake/weigh down for strong or gusty winds)

DECLARATION

I have completed the trade stands risk assessment and understand the requirement for ensuring that the necessary controls for eliminating or minimising risk are put in place. I have completed all pages of this form and apply for the trade space; I agree on behalf of myself/named business to comply with the terms and conditions of Far Forest Countryside Show which I have read and understood. It is the responsibility of those attending the Show within the trade stand areas to ensure all regulations applying are met and no claims against the Show society will be considered. Any major or minor incidents occurring within the area that I am allocated will be reported to the show administration immediately.

Signed _____ Date _____

Responsible person (PRINT NAME) _____

Trading name _____